Basic Readiness

Overview

- Attaining basic readiness is a requirement for all PHS officers. Non-compliance may affect an officer's eligibility for promotion, special assignments, and retention in the Commissioned Corps.

- The Readiness and Deployment Operations Group (RedDOG) website (http://dcp.psc.gov/ccmis/MENU_readiness_m.aspx) is the primary information source on basic readiness. This website contains information on training modules, physical fitness requirements, immunizations, clinical service hours, deployment roles, rotational rosters, response teams, self-reporting readiness and contact information in Direct Access, training information, awards and other useful links.

- Readiness information is managed by Direct Access. Officers can check their individual readiness status by logging into the Direct Access website's secure area: (https://portal.direct-access.us/).The website reports your readiness status and official readiness date. If you are not qualified, any deficiencies will be noted. The "Projected Status" tab will project your readiness status for the next cycle and note any projected deficiencies. Your username for Direct Access is your PHS number. The default password is your 4-digit birth year followed by your 2-digit birth month followed by your 2-digit birth day (yyyymmdd).

- A "Basic Readiness Checklist" along with a guide has been developed to assist officers in attaining and tracking annual readiness, and can be accessed at: http://dcp.psc.gov/CCMIS/RedDOG/Forms/Basic_Readiness_Checklist.pdf. This checklist outlines all requirements needed to attain basic readiness. Officers must:

  - Input supervisor information, Annual Physical Fitness Test (APFT) results, Basic Life Support (BLS) expiration, and deployment roles into Direct Access.
    - Fax APFT results to the Medical Affairs Branch (MAB; 301-594-3299).
    - Until 31 December 2015, the current APFT standard (http://dcp.psc.gov/ccmis/RedDOG/Forms/CC%20Basic%20Readiness%20Standards.pdf) will remain in effect.
    - Beginning 01 January 2016, all Officers must complete the APFT in accordance with revised standards as defined in http://dcp.psc.gov/CCMIS/CCIS/documents/POM15_004.pdf.

- A copy of your BLS card should be faxed to the electronic Official Personnel Folder (eOPF) fax line (301-480-1407 or 301-480-1436).

  - If applicable, ensure licensures and certifications are up-to-date and faxed to 240-453-6127.

  - Mail original medical history and physical exam documentation to MAB.

  - Fax immunization documentation to MAB (301-480-0373 or 301-480-0385). The fax cover sheet for immunizations can be found here: http://dcp.psc.gov/ccmis/PDF_docs/Immunization%20FAX%20Coversheet%2012-11-14.pdf

  - Complete Basic Readiness courses (https://respondere-learn.hhs.gov/)

  - Input language skills, passport updates, and work/training in the CCMIS secure area under the RedDOG section.

- Make sure that your personal information is up-to-date each time you logon. Officers must ensure that their email address on Direct Access is up-to-date.

- Ensure that necessary documents are faxed into and successfully displayed in the eOPF, which may be accessed through the "Secure Area" of the Commissioned Corps Management Information System (CCMIS) website (http://dcp.psc.gov/). Documents typically appear electronically 3-14 days after faxing. IMPORTANT: RedDOG conducts quarterly assessments of officer readiness status on March 31, June 30, September 31, and December 31.

Need Help?

- Contacts for questions related to basic readiness can be found at: http://dcp.psc.gov/ccmis/DCCPR_readiness_and_deployment_m.aspx.

- Readiness assistance forms can be found by logging into CCMIS (https://dcp.psc.gov/cclogin/ccmislogin.aspx).

Other Resources

Other helpful websites with information related to officer basic readiness include:

APFT	http://dcp.psc.gov/CCMIS/RedDOG/REDDOG_APFT_m.aspx
BLS Training	http://dcp.psc.gov/ccmis/RedDOG/REDDOG_bls_training_m.aspx